

Request for Quotations (RFQ)

RFP Number:	ICTEC- 2022-003
Issuance date	January 19, 2022
Deadline for offers	February 02, 2022, 15:00 Chisinau time
Description	Supply of IT equipment and 3D printers (2 LOTs): LOT 1: IT Equipment (notebooks, desktops, monitors, accessories) LOT 2: 3D Printers
For	Moldova ICT Excellence Center Project (ICTEC/Tekwill)
Funded By	United States Agency for International Development (USAID)
Issued by	National Association of ICT Companies (ATIC)
ATIC Point of Contact:	llivadari@ict.md – Liuba Livadari, Procurement Consultant

Section 1: Instructions to Offerors

1. Introduction:

The National Association of ICT Companies (ATIC) is looking for one or two official suppliers, eligible and responsible to provide the IT equipment and office equipment for the AGTech Vertical of the ICTEC/Tekwill project, as per the Section 1 (Instruction to Offerors). The given procurement is managed under the ICTEC Project - an official program of the United States Agency for International Development (USAID), Contract Nr. AID-117-A-15-00002, in the Republic of Moldova.

The equipment to be supplied is grouped into 2 LOTs):
LOT 1: IT Equipment (notebooks, desktops, monitors, accessories)
LOT 2: 3D Printers

For more details please refer to Section 3 – Technical Specifications.

About ATIC: THE MOLDOVAN ASSOCIATION OF ICT COMPANIES (“ATIC”) is the business Organization uniting 45 companies. Umbrella Organization gathering over 5000 employees.

Being established in 2006, ATIC is the action leading association and the voice of the Moldovan ICT industry that promotes the development of the ICT sector in Republic of Moldova through viable partnerships between companies, similar organizations, government, state institutions and international organizations. The association was founded to represent the industry on different policy and legislative issues and to facilitate the exchange of best practices between members. ATIC mission is to protect and promote the Association members’ interests as well as facilitate a more favorable ICT business climate.

The ICTEC Project (Tekwill) is a USAID program implemented by the National Association of ICT Companies (ATIC). The project will be implemented as a private-public partnership (though Global Development Alliances instrument (GDA)), between the Moldovan Government, private industry, academia and donors. The private partners include multinational companies, IBM and Microsoft, and also Moldovan Association of Private ICT Companies (ATIC) members that are local (operated) ICT companies. The private partners will bring significant new resources, ideas, software, technologies and development activities, such as trainings, practical assignments, and mentorship. The private sector partners will have the chance to use the center to communicate with the university, SMEs, startups, professionals and contribute to the curricula improvement answering the market needs, as well as the improvement of the IT and entrepreneurship ecosystem that will lead to the economic growth of the country. The Government of Moldova supports this project at the highest level of the Prime Minister, and the partners include Ministry of ICT, Ministry of Education, and E-Government Center. The space will be provided by the Technical University, as part of the Government commitment to this project. The e-Government Center will use the center as a training and capacity building resource for the public e-transformation and IT managers.

Offerors are responsible for ensuring that their offers are received by ATIC in accordance with the instructions, terms, and conditions described in this RFQ. Failure to comply with the instructions described in this RFQ may lead to the disqualification of an offer.

2. Offer Deadline and Protocol: Offers must be submitted no later than **15:00, local Chisinau time, on February 2, 2022.**

Offers received after the specified time and date will be considered late and will NOT be evaluated by ATIC.

Electronic Submission Only:

The only acceptable submission method is electronical – via email.

Any email offers must be sent to the following address:

to: achirita@ict.md, Ana Chirita Strategic Projects Director

cc: llivadari@ict.md, Liuba Livadari, Procurement Consultant

Offers must be submitted in one package in pdf format files, including the Forms A-F and other mandatory documents required by this solicitation documents – details in Section 3 - Technical Specifications. The Quotation for the requested goods shall follow the FORM F – Financial offer

All offers must be prepared in one of the 3 languages: English Romanian or Russian.

3. Questions: Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 15:00, local Chisinau time on January 30, 2022, by email to icorbu@ict.md, [cc: llivadari@ict.md](mailto:llivadari@ict.md). Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that ATIC believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by ATIC will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of ATIC or any other entity should not be considered as an official response to any questions regarding this RFQ.

4. Specifications: Section 3 contains the technical specifications of the required items. All commodities offered in response to this RFQ must be new and unused. In addition, all electrical commodities (if applicable), must operate on 240V, 50Hz.

Please note that, unless otherwise indicated, stated brand names or models are for illustrative description only. An equivalent substitute, as determined by the specifications, is acceptable.

5. Quotations: Quotations in response to this RFQ must be set on a fixed-price, all-inclusive basis, including delivery and all other costs required at Section 3. Pricing must be presented in MDL.

Currency of Quotation: Pricing must be presented in MDL (VAT 0%, and exempt of customs taxes).

Quotation validity: Offers must remain valid for no less than 60 (sixty) calendar days after the tender deadline. In exceptional circumstances, ATIC may request Companies to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.

In addition, offerors responding to this RFQ are requested to submit a copy of their official registration or business license.

Mandatory documents to be submitted: Offerors responding to this RFQ are requested to submit the following documents:

- Application form (FORM A)
- Letter of Transmittal (see FORM B)
- Offeror's Summary Sheet (see FORM C)
- Certification Regarding Responsibility Matters (see FORM D)
- Evidence Regarding Responsibility Matters (see FORM E)
- Dully filled in Quotation form (FORM F), in line with the technical specifications (Detailed offered technical description of the offered goods);
- Copy of Company's Registration Certificate;
- Tax Registration/ no debt Certificate issued by the Tax Authority evidencing that the Bidder has no debts
- Manufacturer's authorization to act on behalf of the manufacturer, if the offeror is not the manufacturer of goods
- Export/Import Licenses, if applicable
- Name and address of the authorized entity/Service Center in Chisinau, Moldova for warranty/ guarantee repair, maintenance services (including registration certificate)
- Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards, and citations received by the supplier, if any
- Certificates of quality and origin for the offered goods
- Environmental Compliance Certificates, Accreditations, and/or Markings/Labels, and other evidences of the Supplier's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures
- Description of warranty arrangements, name and address of the authorized service in the Republic of Moldova (please describe the procedure).
- 3 Reference Letters (proof of satisfactory performance) from Clients in terms of (3) years;

6. Delivery: DAP (Chisinau – Tekwill premises, Studentilor str. 9/11). As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar

days) of the execution timeframe (after order receipt). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.

Expected delivery: 60-90 calendar days from the conformation of order/contract issue (shorter delivery period is preferred).

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in the contract, the Supplier shall (a) immediately consult with ATIC to determine the most expeditious means for delivering the goods and (b) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by ATIC.

7. Customs clearance of goods shall be done by the supplier.

8. Source/Nationality/Manufacture: The authorized geographic code under this specific agreement is 110. In any case, offerors may not offer or supply any goods or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, Syria.

All goods and services offered in response to this RFP or supplied under any resulting award must meet USAID Geographic Code 935 in accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228, available at: <http://www.gpo.gov/fdsys/pkg/CFR-2012-title22-vol1/pdf/CFR-2012-title22-vol1-part228.pdf>.

9. Warranty: The warranty coverage must be valid on all goods/services/works for a minimum of three (3) years after delivery/execution and acceptance of the services/works, unless otherwise specified in the technical specifications (Section 3). The full warranty shall include maintenance, troubleshooting and repair including provision of spare parts.

10. Taxes and VAT: The agreement under which this procurement is financed does not permit the financing of any taxes, VAT, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country. No such Cooperating Country taxes, VAT, charges, tariffs, duties or levies will be paid under an order resulting from this RFQ. In the event that any exempt charges are paid by the Contractor, they will not be reimbursed to the Contractor by ATIC. The Contractor shall immediately notify ATIC if any such taxes are assessed against the Contractor or its subcontractors/suppliers at any tier. The Contractor is responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for services rendered by individuals employed by the Contractor and who are directed to work as required under this Contract. The Contractor is liable for payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which Contractor is normally responsible as a result of operating its business.

11. Eligibility: By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, bankrupt, or otherwise considered ineligible for an award.

The offeror shall prove its eligibility and qualification by providing supporting documents to comply with the above:

Eligibility	Criteria	
Legal status	Company is a legally registered entity.	Filled and Signed Form A – application Form
Eligibility and conflicts of interest	- Supplier is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization, US Government, EU or other international Organization.	Signed/Filled in FORM D.

	<ul style="list-style-type: none"> - Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the supplier that could impair its operations in the foreseeable future. - No conflicts of interest in accordance. 	<p>Certification Regarding Responsibility Matters, FORM B.</p> <p>Letter of Transmittal, FORM C.</p> <p>Certificate of Independent Price Determination</p>
Licenses, Authorizations, Certificates	<ul style="list-style-type: none"> - Manufacturer's authorization to act on behalf of the manufacturer, if the offeror is not the manufacturer of goods. - Export/Import Licenses, if applicable - Tax Registration/ no debt Certificate issued by the Tax Authority evidencing that the Bidder has no debts 	Statements to be provided
	<ul style="list-style-type: none"> - Name and address of the authorized entity/Service Center in Chisinau, Moldova for warranty/ guarantee repair, maintenance services (including registration certificate) - Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards, and citations received by the supplier, if any - Certificates of quality and origin for the offered goods - Environmental Compliance Certificates, Accreditations, and/or Markings/Labels, and other evidences of the Supplier's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures - List and value of major contracts of similar nature and size successfully completed in the past three years, (year, client, amount, contact details) 	<p>-provide information /separate documents</p> <p>-Describe in FORM E.</p> <p>Evidence of Responsibility Statement / Separate document</p> <p>-Provide copies</p>
Qualification	<ul style="list-style-type: none"> - No contract non-performance in the last 3 years (because of default/bankruptcy) - No court or arbitral decisions against the supplier in the last 3 years 	<p>Signed Form D</p> <p>Certification regarding responsibility Matters</p>
	<ul style="list-style-type: none"> - At least 3-years of experience in supplying and provision of IT equipment 	Describe in FORM E. Evidence of Responsibility Statement

12. Evaluation and Award: The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a **lowest-price, technically-acceptable basis**, business experience, the visual aspect of the work to be performed, similar objects in the past and short production and installation terms.

Technical Evaluation	<ul style="list-style-type: none"> ▪ The offers will be evaluated for their compliance/non-compliance with the technical requirements and specifications stated in this RfQ (pass -Yes, Fail -No) 	
	<ul style="list-style-type: none"> Full compliance of Offer to the Technical Requirements ▪ Full compliance of offered goods to the Technical Specifications and required quality standards ▪ Availability of certificates of quality and origin for the offered equipment 	Filled in Form F – Quotation form (tables 1 and 2) and

	<ul style="list-style-type: none"> ▪ Equipment offered shall be FCC compliant and shall be compatible with the Microsoft Hardware Compatibility List ▪ Acceptability of after-sales service capacity and appropriateness of service network in areas of delivery ▪ Ability to deliver goods in all areas required by this RfQ 	
Financial Evaluation	<ul style="list-style-type: none"> • Compliance with pricing conditions described in the RFQ • Detailed analysis of the quotation based on requirements listed in Section 3 and quoted for by the bidders in Form F. • Price comparison shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable) • Comparison with budget/internal estimates. 	<ul style="list-style-type: none"> • Filled in Form F – Quotation form

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. ATIC reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, ATIC reserves the right to conduct any of the following:

- ATIC may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, **ATIC may issue a partial award or split the award** among various suppliers, if in the best interest of the Project.
- ATIC may cancel this RFQ at any time.

Please note that in submitting a response to this RFQ, the offeror understands that **USAID** is not party to this solicitation and the offeror agrees that any protest hereunder must be presented - in writing with full explanations - to the ICTEC Project for consideration, as **USAID** will not consider protests regarding procurements carried out by implementing partners. ATIC, at its sole discretion, will make a final decision on the protest for this procurement.

13. Terms and Conditions: This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate ATIC or the ICTEC Project to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to ATIC’s standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note that the following terms and conditions will apply:

- a) 100% payment, in 15 banking days after full delivery and acceptance of goods (by lot)
- b) Payment will be made in MDL, via wire transfer to the account specified in the Contractor’s invoice. Payment of unpaid balances will be made upon completion and final acceptance of all works and deliverables by ATIC. Any invoices for services rendered and deliverables submitted - but not accepted by ATIC - will not be paid until the Contractor makes sufficient revisions to the deliverables such that ATIC may approve the deliverables and thus the invoice.
- c) Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- d) Penalties for delay: 0.5% of the value of undelivered goods, per each day of delay may be applied.

- e) Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order.
- f) *No goods or services may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, Syria.*
- g) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.- flag carriers/vessels.
- h) United States laws prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.
- i) The title to any goods supplied under any award resulting from this RFQ shall pass to ATIC following delivery and acceptance of the goods by ATIC. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to ATIC.

At any time during the validity of the quotation, ATIC shall not accept any changes in unit prices, due to escalation, inflation, exchange rates fluctuation, or other market factors, after the receipt of the quotation.

At the time of award of the Contract, ATIC reserves the **right to increase or decrease the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer**, without changes in the unit price or other terms and conditions.

Section 2: Offer Checklist

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include an offer in response to this RFQ: the list of documents as per Section 1, p.5 Mandatory documents to be submitted:

Section 3: Technical Specifications and Requirements

The table below contains the List of the required goods/services. Offerors are requested to provide quotations, including the technical specifications of the IT equipment, containing the information below on official letterhead or official quotation format (As per FORM F – Quotation Form).

**TECHNICAL SPECIFICATIONS
IT equipment and 3D Printers for AGTECH/Tekwill**

#	Type of good	Q-ty	Technical specifications
LOT 1	IT Equipment (notebooks, desktops, monitors, accessories)		
1	NOTEBOOK Type 1	4	LCD display: 14' FHD LED with Integrated Web Camera CPU: Processor similar to AMD Ryzen 5 5500U– 2.3 GHz, 8MB cache, RAM: 16 GB Hard Drive: 1 TB SSD Integrated graphics AMD Radeon or similar to it (Nvidia, Intel) Video: support for two monitors Wired network: Ethernet 100/1000 Wireless connections: Wi-Fi (802.11 AX), Bluetooth Ports: 1 USB-A 3.2;

			<p>1 USB Type-C with Thunderbolt 4; 1 microphone in, 1 headphone, or 1 combo; 1 HDMI or Display Port; 1 RJ-45 or USB-C to LAN adapter; 1 docking connector or existing USB Type-C port to be compatible with Business category Docking stations;</p> <p>Slots: 1 Card Reader Input device: Keyboard, US English/Russian, illuminated (built-in function) Pointing device: Touchpad Battery: 56 WHr Weight: Up to 1.4 kg/ in minimum configuration specified by manufacturer OS & Software: Windows 10 Pro 64-bit English, MS Office 2019 Home & Business included</p> <p>Accessories: Laptop Bag; Wireless optical mouse with scroll wheel (same brand as laptop), batteries included; USB Keyboard US English/Russian (same brand as laptop); Docking station with USB 3.1, RJ-45, DP or mDP or HDMI (same brand as laptop);</p> <p>Warranty period – 3 years</p>
2	PC Desktop (high performance PC for big data processing)	1	<p>High-performance and powerful PC for data processing Tower Workstation CPU: Processor similar to Intel® Xeon® W-1370 Processor 2.9 GHz, 16 MB cache, 8 cores 500 W Chassis RAM: 32 GB DDR4-3200 UDIMM Graphics 4 GB GDDR5 Hard Drive: SSD 512 GB Sound card: integrated Video card: integrated with support for 2 monitors Ports: Display Port (v2) 4 USB rear (should have 2 USB 3.1 front or rear); mini DisplayPort-to-DisplayPort Adapter OS & Software: Windows 10 Pro for Workstations, MS Office 2019 Home & Business included Remote Graphics Software for Workstation; Operating System Load to M.2; OS Localization</p> <p>Accessories: USB Keyboard (same brand as tower) Wired Mouse (same brand as tower)</p> <p>Warranty period – 3 years</p>
3	UHD Widescreen Monitor	1	<p>23.8" – 24", IPS LED, widescreen Ultra HD 4K Black (8ms, 2M:1, 300cd, 3840x2160, 178°/178°, Ports: HDMI, DisplayPort, mini DisplayPort, Audio Line-Out, USB Hub: 4 x USB3.0, Stand: Pivot, Height-adjustable Contrast: 1000:1</p> <p>Warranty period – 3 years</p>
4	NOTEBOOK Type 2	3	<p>LCD display: 15.6" FHD IPS 144Hz with integrated HD web camera CPU: Processor similar to AMD 8xCore 3.2-4.4GHz, RAM: 16GB (2x8) DDR4, Hard drive: SSD 256 Gb +HDD 1TB PCIe NVMe, Wired network: Ethernet 100/1000</p>

			<p>Wireless connections: Wi-Fi (802.1), Bluetooth Graphics card: Graphics 6GB GDDR6, WiFi6-AX/BT5, 4cell, Ports: 2 USB 3.1; 1 microphone in, 1 headphone, or 1 combo; 1 HDMI (with adapter to VGA) or Display Port (with adapter to VGA and adapter to HDMI); 1 RJ-45; Slot: card reader; Input device: keyboard US English and RU Pointing device: Touchpad Battery: min 48 Whr OS and software: Windows 10 Pro 64-bit English, MS Office 2019 Home & Business included Accessories: Bag; Wireless optical mouse with scroll wheel (same brand as laptop), batteries included</p> <p>Warranty period – 3 years</p>
5	NOTEBOOK Type 3	3	<p>LED Display: 15.6" FHD (1920x1080) 144Hz Non-glare with integrated web camera, CPU: Processor 8x Core, 2.9GHz - 4.2GHz, 8Mb, RAM: 16Gb, Hard drive: SSD 512Gb Graphic card: Graphics 4Gb, Wired network: Ethernet 100/1000 Wireless connections: Wi-Fi (802.1), Bluetooth Ports: HDMI, , 1x USB-C DP, 3x USB 3.2, Slot: 1 card reader Input device: illuminated keyboard US English and RU (build-in) Pointing device: Touchpad Battery: 56Wh , Weight - up to 2.3 kg, OS and software: Microsoft Windows 10 Pro 64-bit English, MS Office 2019 Home & Business included Accessories: Bag; Wireless optical mouse with scroll wheel (same brand as laptop), batteries included</p> <p>Warranty period – 3 years</p>
LOT II	3D PRINTERS		
6	3D printer type 1:	5	<p>3x 304mm Linear Module 3D Printing Module Laser Cutting Module (1.6W, Built-in Camera) CNC Carving Module (ER11 Collet) Controller (Cortex-M4 Processor) 5" Smart Touchscreen (Android OS, Quad Core A7 CPU @ 1.1GHz) Magnetic Heated Bed with Removable Print Sheet Aluminum Grid Table Wasteboard & Clamp Set Snapmaker 3-In-1 Software PLA Filament, 1kg Spool</p> <p>Warranty period – min 1 year</p>
7	3D printer UV type 2:	3	<p>DLP LCD printer, resin printer. Computer controlled Extruder system 405 nm UV lamp, DLP curving system With Insulate cover</p>

			<p>Total Blinding hood Max printable area 120.96*68.5*180mm</p> <p>Slicer Software</p> <p>Filament diameter/light 405nm UV light</p> <p>Material support 405nm</p> <p>Resin Max printing speed 30mm/hour</p> <p>Steel Case Projection Size 5.5 inch</p> <p>LCD Accuracy Z 0.004mm</p> <p>Net Weight(kg) up to 9kg</p> <p>Gross Weight(kg) Up to 10kg</p> <p>Power supply unit Inside 110 AND 250V(Auto Switch), 50/60Hz, 4.0A (input), and takes standard IEC cable</p> <p>Warranty period – min 1 year</p>
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Warranty and After-sales Requirements	
a)	Warranty - as required per each item: LOT 1: 3 years LOT 2: 1 year;
b)	Brand new replacement of items if the items are beyond repair (under warrantee period)
c)	Availability of Service Center in Moldova (to be specified by the suppliers)
d)	Technical support